How to send Invoices via InvoiceNow Network?

Users can watch the video demo by Clicking Here.

- 1.Prepare an invoice as normal.
- 2.After preparing the invoice, click on the link "Send E-Invoice via Peppol" link.

3.You will see a return message "Invoice has been sent to PEPPOL queue successfully".

| ew Quotation & Proforma Invoice | Direct Sales Invoice | | | |
|--|--|--|--|--|
| ew Sales Order Entry | Customer: A&B Current Credit: 100000 Payment: 30days Invoice Date: 23-12-2021 | | | |
| ect Delivery (W/O SO) | Branch 🕘 ASB 🗸 Customer Discount: 0% Price List: Retail 🗸 | | | |
| ect Involce (W/O SO or DO) | Inv No: INV-02009 | | | |
| very Against Sales Orders | | | | |
| bice Against Sale Delivery | Sales Invoice Items | | | |
| nplate Delivery Based on SO | Item Code Item Description Quantity Unit Price before Tax Discount % Total | | | |
| nplate Invoice Based on SO | A-BL-A-34L Super Bleach-A-34L 100 pc 180 0.0 180.00 2 8 4dd | | | |
| it Invoice | Ambadelini hand sogipt_ 200 pc 570 a0 (model) # and a | | | |
| e Customer Credit Notes | Shipping Charge 0.00 | | | |
| cate Payments or Credit Notes | Sub-total 1,320.00 | | | |
| Inquiries | GST SR (7%) 9240 | | | |
| Maintenance | Cascing Annual Control | | | |
| | Amount Total 1,412.40 Update | | | |
| Deliveru Details | | | | |
| | Deliver from Location: Default y | | | |
| | Due Date: 22-01-2022 T Customer Reference: | | | |
| | Deliver To: A&E(SEA) Pte Ltd | | | |
| | 8 Kakt Bkt Ave 4 #03-07/08, Comments: | | | |
| | Address: | | | |
| | Skining Company Optimitar | | | |
| Dany Name: HYGOLD CHEMICAL SUPPLI | ES localhost/IP Address | | | |
| | Direct Sales Invoice | | | |
| roforma Invoice | Invoice # 2122 has been entered. | | | |
| ew Sales <u>O</u> rder Entry | <u>View</u> This Invoice | | | |
| irect Delivery (W/O SO) | Print Sales Invoice | | | |
| irect Invoice (W/O SO or O) | Display PayNow QR Code 😨 | | | |
| <u>elivery</u> Against Sales Orders | Send E-Invoice via Peppol | | | |
| nvoice Against Sale | Email Sales Invoice | | | |
| elivery | View the GL Journal Entries for this Invoice | | | |
| n SO | Enter a <u>N</u> ew Direct Invoice | | | |
| emplate Invoice Based on O | Entry customer payment for this involce | | | |
| raft Invoice | Add an Attachment | | | |
| sue Customer Credit | | | | |



To receive and process inbound E-invoice:

Users can watch the video demo by Clicking Here.

1.Click on the Notification appear on the screen. All the inbound E-invoices received will be transferred to the database automatically.

| III Apps G Google 🕌 Ma | laysians fail for P 🔟 Free Online Receipt 🚯 Historical Currency 🇱 Malaysians fall for P 🍈 Front Accounting 🛞 wijauvitramuunita » 📒 Other bookmarks 🗒 Reading list |
|--|---|
| | |
| Highnix | |
| 击 Inventory Hgt \$ Soles Hgt | 🗑 Purchase Mgt 💦 Finginge Mgt 🔨 Dim (Proj/Dept) 🖉 Analytic Reports 🏙 Extension Produits 🥸 System Setup |
| Administrator | Logout |
| Transactions | Current Account Transactions |
| Process Payments | # Date Receipt Payment Balance Person/Item Memo |
| Process Receipts | Ending Balance - 09-01-2022 0.00 |
| Receive Customer Payments | |
| Payments to Suppliers | Daily Current Account Balance |
| Make Funds Transfer Between Bank Accounts | Daily Current Account Balance |
| Add Journal Entry | 1.0 Balance |
| Bank Accounts Reconciliation | 0.5 |
| Peppol E-Inv Import | 0.0 |

2. The incoming E-invoices sitting in the database are subjected to confirmation. Under Finance tab, click on "Peppol E-inv Inquiry". All the E-invoices will be listed.

3.Click on the button of the respective invoices and the system will map the invoice with the corresponding PO and Good Receive Notes. If found, it will map and display on the screen automatically. Just click on accept and the invoice will be converted to Account Payable.4.If the E-Invoice is invalid such as no corresponding PO or GRN is found, it will not allow user to process it.

| Highnix | | |
|--|--|---------------|
| 击 Inventory Mgt \$ Sales Mgt | W Purchase Mgt 🕐 Finance Mgt 🔨 Dim (Pro/Dept) 🗑 Analytic Reports 🖶 Extension Modules 🍄 System Setup | |
| Transactions | Current Account Transactions | word P Logout |
| Process Payments Process Receipts Receive Customer Payments | # Date Receipt Payment Balance Person/Item Memo Opening Balance - 08-12-2021 0.00 | |
| Payments to Suppliers Make Funds Transfer | Daily Current Account Balance | |
| Add Journal Entry Bank Accounts Reconciliation | Daily Current Account Balance 1.0 0.5 | Balance |
| Peppol E-Inv Import Peppol E-Inv Inquiry | 0.0 | |
| Inquiries Maintenance Asset Management | -0.5 -1.0 -2.2 ⁰²¹ 22 ³⁰²¹ | |

Highnix 🇄 Inventory Mgt 💲 Sales Mgt 🛛 🐺 Purchase Mgt 🚺 Finance Mgt 🔨 Dim (Proj/Dept) 🗃 Analytic Reports 🛗 Extension Modules 🔯 System Setup 🗯 🧐 🕲 New E-Inv arrive, click to receive. 🍀 🧐 🕲 Search Peppol ID 🕲 Online Help 🦉 Preferences 👵 Change password 🔌 Logout Transactions Import Inbound Peppol E-Invoice Process Payments 1 Files import Process Receipts Back Receive Customer Payments Payments to Suppliers Make Funds Transfer Between Bank Accounts Add Journal Entry Bank Accounts Reconciliation Peppol E-Inv Import Peppol E-Inv Inquiry Inquiries × Maintenance Asset Management

Enjoy using InvoiceNow!